

## Project Deliverable A: **Team Formation and Contract**

### GNG 1103 – Engineering Design

Faculty of Engineering – University of Ottawa

#### ***Objective:***

Form a team of five classmates within the same lab section, choose a potential project which is of interest to ALL team members (if appropriate), review and complete the questions as a team and sign the contract.

#### ***Instructions:***

1. Teams (5 students each) will be created by the students themselves in the first lab. Each team must be made up of students from within the same lab section (so that the team can work on their project in the lab and get feedback from the TA). Teams should be formed using knowledge of their personality and their view on the questions provided in the contract.
2. Teams must produce a completed contract based on the template provided on Blackboard. The contract should outline the team's procedures, expectations and consequences for failing to follow procedures and fulfill expectations. Individual members must show their understanding of these statements and their agreement to follow them by applying their signature to the contract. A contract template is provided on Blackboard, but feel free to customize it to your team's particular needs.

#### ***Submission:***

Each team member must ***individually*** submit a PDF copy of their team contract signed by ***ALL*** team members by uploading the file as an attachment into Blackboard.

#### ***Due Date:***

See Blackboard.